

National Data Collection Form



STUDENT DETAILS

Office Use Only

Student Name: _____

Year of Schooling: _____

Class: _____

Home Phone: _____

Date of Birth: _____

Student ID: _____

Student's Name: _____

1. Sex: Male Female

2. Is the student of Aboriginal or Torres Strait Islander origin?

Please mark one box only

Office Use Only

No _____

4

Yes, Aboriginal _____

1

Yes, Torres Strait Islander _____

2

Yes, Both Aboriginal and Torres Strait Islander _____

3

3. In which country was the student born?

Australia Other – please specify: _____

4. Does the student or any other family member living in the home speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often.)

No, English only Yes, Other – Please specify: _____

5. What is the highest level of primary or secondary school the Parent/Guardians have completed?

(For persons who have never attended school, mark “Year 9 or equivalent or below”.)

Office Use Only

Mark one box only in each column

Mother/Parent 1/Guardian 1 Father/Parent 2/Guardian 2

Year 12 or equivalent

4

Year 11 or equivalent

3

Year 10 or equivalent

2

Year 9 or equivalent or below

1

6. What is the level of the highest qualification the Parents/Guardians have completed?

Office Use Only

Mark one box only in each column

Mother/Parent 1/Guardian 1 Father/Parent 2/Guardian 2

Bachelor degree or above

4

Diploma/Advanced Diploma

3

Certificate I to IV

2

No non-school qualification

1

7. What is the occupation of the Mother/Parent 1/Guardian 1?

(Please select the appropriate occupation group (1,2,3 or 4) from the list on the next page)

If person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.

(If the person has not been in paid work in the last 12 month, enter '9' in the box.)

8. What is the occupation of the Father/Parent 2/Guardian 2?

(Please select the appropriate occupation group (1,2,3 or 4) from the list on the next page)

If person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.

(If the person has not been in paid work in the last 12 month, enter '9' in the box.)



List of Parental Occupations

Parental Occupation Definition:

Parental Occupation is defined as the main work undertaken by the parent/guardian.

If a parent/guardian has more than one job, report their main job.

Group 1: Senior management in large business organization, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organization.

Public service manager (Section head or above), regional director, health/education/police/fire services administrator

Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]

Defence Forces Commissioned Officer

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]

Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]

Retail sale/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]

Associate professionals generally have diploma/technical qualifications and support managers and professionals.

Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional

Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

Skilled office, sales and service staff.

Office [secretary, personal assistant, desktop publishing operator, switchboard operator]

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

Service [aged/disabled/refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper]

Office assistants, sales assistants and other assistants.

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]

Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

Labourers and related workers

Defence forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

Communication Devices Student Use Policy



Please complete the following to allow student access to the technology facilities available at the College.

We, the undersigned, have read, understand and agree to the terms of St Charbel's College IT user policy.

Student Name: _____

Student Signature: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: ____/____/20____

Please return the signed Consent Form to the registrar at the College.

Student Images Consent Form



Please complete the following to allow the College to publish student information.

Publication policy for publication of student information consent form.

We, the undersigned, have read, understand and agree to the terms of St Charbel's College guidelines for Publication of student information.

Student Name: _____

Student Signature: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: ____/____/20____

Please return the signed Consent Form to the registrar at the College.